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30 December 1963

MEMORANDUM FOR: Deputy Chief, Collateral Support Division

FROM : Chief, Graphics Register, OCR

SUBJECT : Photographic (Collateral) Support to NPIC

In response to your request, Graphics Register, OCR, has furnished the following photographic (collateral) support to NPIC during calender year 1963:

Number of Requests - 1,516		
Number of CIA Photographs furnished NPIC		42,386
Defense Photographs obtained by GR for NPIC		
	Air Force	1,258
	Army	1,148
	Navy	1,022
Total Photos Furnished		45,814

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GROUP 1
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CALENDER YEAR STATISTICS

	1962	1963
Requests	10,697	12,681
CIA Photos furnished	300,037	372,934
Defense photos obtained by GR for Agency requestors	59,669	75,677
Total photos furnished	359,706	448,611

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Fiscal Year 1963

CIA Offices

Office	No. of Requests	No. of Photographs Furnished
ORR	1652	80,804
OBI	187	3,012
DDP	1426	62,734
OCI	291	5,136
OSI	745	15,448
NPIC	1122	36,509
OCR	1499	51,207
CIA (Others)	167	8,930
Total	7089	236,780

Govt. Offices

State	22	1,111
Army	1080	71,225
Air Force	1565	52,362
Navy	882	32,713
NSA	138	1,463
DIA	43	533
Total	3730	159,407
Other Govt. Offices	731	5,361
Total	4461	164,768
Grand Totals	11,550	428,548

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Fiscal Year 1963

Services Section, Photograph Branch, GR

Requests Completed:

CIA -	7089
Non-CIA -	4461
	11,550

Priority Lab Facility:

Total - 25,462

Deletions from Master File:

Total - 11,619

Photographs Supplied:

CIA Collection	348,200
Obtained from Defense	80,348
Total	428,548

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1 Jan. 63 to 1 Dec. 63 — 1 JAN 63 TO 31 DEC 63

GR Priority Lab Processed - 35,416 — 39,354

Handled by Services Section -307,774 — 372,934

Notes:

The Services Section Photo Branch forwards three categories of materials to the PSD facility for processing:

a. 70 mm cut negatives in jackets. This is OCR "tin box" designation for a daily quota averaging 450 prints. Normal processing time allotted by PSD is five working days.

b. Panel Photography category is next with an average of 2500 photographs from cut negatives. Normal processing time allotted by PSD is ten working days.

c. A miscellaneous category of special items, such as vu-graph transparencies, color prints, aerial enlargements, and large volume (priority) photographs which could not be handled on the daily quota.

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FY-63 COMMENTS

PERSONALITIES:

The Biographic Register was furnished 6896 photographs during FY-63. High priority requests originating with the White House, Dept. of State, and the Defense Dept accounted for 91% of the total photographs. At least 60% of the 6896 photographs had to produced in the GR lab facility due to time priority.

The Defense Dept requests for personality photographs have increased steadily. It is interesting to note that such requests include a large number of military figures which technically could have been provided the requesting organization by the three service libraries. Most of our military personality photography has come from the Defense Dept. We are actually providing the services with their own photography bearing a CIA label. Several ranking officers in DIA have admitted that it is easier and faster to get military types from GR than their own files.

BUILDING PHOTOGRAPHER:

The GRAPHICS lab facility produced 25,462 photographs in FY-63 as compared to 12,388 in FY-62. Of 1837 requests handled during FY-63 by the GR lab, 95 were special shooting assignments were accomplished by one man during ten months

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of the fiscal year. With the 24 hour time factor becoming more and more common, additional equipment and an additional photographer are a must.

TRENDS:

As we see it after almost two years in headquarters, certain departures from the regular routine in Photo Intelligence have occured. While these changes cannot be defined as true trends, it is obvious that the changes have had and will have certain effects on the section.

a. Use: The use of photographs in the Agency and Defense publications have increased enormously in the last twelve months.

b. Types: Much heavier demand for military equipment, missiles, aircraft, and scientific oriented space technology. Also an increase in the use of and research of personalities, particularly those individuals in the current news.

c. Special: Because the DDP, ORR, and DDST requests for aerial photography do not meet the priority criteria of the NPIC, the requests are being placed with GR to do the research and to obtain the photography. GR is handling nearly all of the aerial requests here in headquarters. It is just one of many items that point up the necessity for filling the vacant slot in the Services Section to meet these requirements.

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d. Defense photos: The demand for enclosures to Defense reports is increasing rapidly. Only thru personal contact and friendship have we been able to acquire quickly the needed photographs of the various parades, etc. This is a limited arrangement. With so many changes in the Defense Dept, we may find ourself without these contacts in the near future. "Missionary" work is being done constantly by this office to keep the contacts, but we need the additional man to help out in this field of endeavor.

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27 August 1963

25X1 Memo to [redacted]

1. The "crash" lab facility of the Division processed a total of 38,865 photographs during the period 5 Nov. 61 thru 31 July 63. With the exception of two months during this period, the lab facility was a one man operation.

2. During FY-63, the lab handled 1837 priority requests (immediate to 48-hours). Subject coverage included the Office of the Director projects, award presentations, [redacted] report photographs, and other priority photography which could not be processed by PSD/OL. The lab facility produced 25,462 photographs in FY-63 as compared to 12,388 in FY-62. 25X1

3. "Picture-taking" assignments in FY-63 totaled 95 with 40 assignments of award presentations and 55 assignments of DCI, OS, OP and other offices. Such assignments ranged from 15 minutes (one award presentation) to nine weeks (brochures project).

4. Among our more unusual shooting assignments were the following:

a. A trip to the Director's residence to photograph a candelabrum of Mrs. McCone.

b. Photographing a Balmain cocktail dress for Mrs. McCone.

c. Photographing a hallmark on a silver spoon for the Director.

d. Photographing the Headquarters Building, Security control points, and adjacent property areas from a Helicopter. This project will be repeated in the early winter for the Office of Security.

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e. Photographing medals and decorations for [redacted] of the Director's office. The photography was used in displays at the Smithsonian Institute and at USMA, West Point. 25X1

5. The "24-HR" CS report project, starting 30 July 63, has resulted in 6 CS-LT report enclosures being processed to date totaling 266 photographs and 46 negatives.

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FY - 63

During FY - 63, the Division's "crash" photo laboratory facility processed 1837 priority (immediate to 48 hours) requests. Subject coverage included the Office of the Director award presentations, ballistic missile photography,

25X1 DDP/ [redacted] report photography, and other priority photography which could not be processed by the Printing Services Division, OL. The lab facility produced 25,462 photographs in FY - 63 compared to 12,388 in FY - 62 --- and increase of 51.3%.

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PHOTO BRANCH REQUESTS FOR FY62

CIA OFFICES	NO. OF REQUESTS	PHOTOS FURNISHED
ORR	1430	35,348
DDP	818	26,499
OCI	111	783
NPIC	674	48,572
OSI	638	13,460
Other CIA	1723	56,421
TOTAL	5394	181,083
GOVERNMENT AGENCIES		
STATE	94	3,177
ARMY	1596	60,153
AIR FORCE	1408	57,157
NAVY	804	31,492
NSA	146	1,982
TOTAL	4048	153,961
Other Government	163	5,011
OVERALL TOTAL	9605	340,055

TOTAL MAN HOURS -- 13,520

CIA = 5394 or 56.2

Non CIA = 4211 or 43.8

9605 100.0%

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22 OCT 1962

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1962

CIA OFFICES	NO. OF REQUESTS	PHOTOGRAPHS FURNISHED
DCI	23	780
OBI	220	3857
OCI	161	1733
ORR	1440	56,333
OSI	696	12,810
NPIC	902	29,823
OCR/BR	204	7036
OCR/IR	1355	49,846
DDP	1008	35,058
OTHER OFFICES	403	10,880
TOTALS	6412	212,156
GOVT. AGENCIES		
AEC	4	32
AIR FORCE	1665	55,051
ARMY	1356	53,776
NAVY	879	31,501
NSA	156	1730
STATE	25	674
OTHER GOVT. AGENCIES	200	4786
TOTALS	4285	147,550
GRAND TOTALS	10,697	359,706

DEFENSE PIX TOTALED = 59,669

Excluded from automatic

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FY-66

PHOTO BRANCH

CIA	No. of Requests	Photos Furnished
OBI	20	317
ORR	1703	41,656
DDP	918	28,533
OCI	117	625
NPIC	460	84,062
OSI	716	10,608
OTHER CIA OFFICES	1172	48,209
TOTALS	5106	214,010

NON-CIA		
STATE	290	12,468
AIR FORCE	1711	46,348
ARMY	1390	46,449
NAVY	768	26,373
NSA	127	936
SUB-TOTAL	4286	~~134,574~~ 132,574
OTHER GOVT. OFFICES	92	7017
TOTAL	4378	~~141,591~~ 139,591
OVERALL TOTAL =	9484	~~355,601~~ 353,601

25X1

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PHOTO BRANCH REQUESTS FOR 1960

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Man Hours 22,694

Requestors

CIA [redacted]	No. of Requests	Photos Furnished
OBI	23	234
ORR	1822	61,123
DDP	829	26,292
OCI	138	734
NPIC	401	67,354
OSI	915	19,763
OTHER CIA OFFICES	1547	58,835
TOTAL	5675	234,335

NON-CIA
~~GOVERNMENT OFFICES~~

STATE	244	15,574
AIR FORCE	1875	61,504
ARMY	1424	52,312
NAVY	687	30,437
NSA	195	1729
	4425	161,556
OTHERS	114	3825
	4539	165,381

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OVERALL TOTALS	10,214	399,716

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Services Section

Analysis Section

Mail Room (Control Room)

Photo Branch

June 63

Safes

4-Dr. = 15

5-Dr. = 2

2-Dr. = 17

Cabinets

5-Dr. = 26

4-Dr = 19

7-Dr. 5x8 = 94

10-Dr. IBM = 35

Map Cases

3-Sections

Supply Cabinets

9

Glass Front Book Sections

11

Color Files (Storage)

3

70 = Cu. Ft. Destroyed in FY-63

> Records on Hand 1 July 63 = 2376 cu. ft.

Added to Inventory

7- (5x8) 7Dr Cabinets

3- 5 Dr. Cabinets

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(14 cu ft.) 4-10 Dr. IBM (Space only)